

Clallam Transit System

830 W. Lauridsen Blvd.
Port Angeles, WA 98363
www.clallamtransit.com

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1-800-858-3747
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MEMORANDUM

Date: February 16, 2016 **MEMO:** B-12
To: Wendy Clark-Getzin, PE, General Manager
From: Clint Wetzal, Operations Manager *Clint Wetzal*
Subject: **Proposed Service Change**

On July 9, 2015, the Operations and Maintenance Committee met and agreed with staff's recommendation to review 2016 budgetary restraints for the implementation of expanding mid-morning service on the Route No. 30-Highway 101 Commuter. The proposal was discussed with Service Review Committee which endorsed the expanded service as presented.

Staff determined the best course of action is when expanding service that the service is both sustainable and will contribute to the system's efficiencies. In reviewing the service it was noted the historically high ridership on Route No. 30-Highway 101 Commuter that departs the Gateway Transit Center at 11:00 a.m. and noon. The Route No. 30-Highway 101 Commuter is Clallam Transit's highest ridership route by a large margin and the improved service will reduce the overloading situation on two trips and make the system more efficient.

On February 3, 2016, a legal notice was published. CTS has not received any public comments regarding the proposed expansion of Route No. 30-Highway 101 Commuter service departing the Gateway Transit Center at 11:30 a.m.

The cost to move forward with the above service improvement is approximately \$31,800 which was included in the approved 2016 budget.

Staff recommends the Board, by resolution, approve the proposed Service Change Request to improve weekday transit service on Route No. 30-Highway Commuter effective March 20, 2016.

Recommended as Presented:

Wendy Clark-Getzin
Wendy Clark-Getzin, PE
General Manager

C: Memo Book



Resolution No. :2016

A RESOLUTION of the Board of the Clallam Transit System for the purpose of authorizing a transit service improvement proposal.

WHEREAS, a transit service improvement proposal has been developed to be responsive to the needs of the people served within the Clallam Public Transportation Benefit Area; and

WHEREAS, a public hearing has been held and an opportunity for such a hearing has been afforded, after adequate public notice; and

WHEREAS, proper consideration has been given to the views and comments expressed at the public hearing and by passengers; and

WHEREAS, consideration has been given to the effect on energy conservation and the economic, environmental, and social impact of such transit service improvement proposal; and

WHEREAS, the Board of the Clallam Transit System ("BOARD") has determined that this transit service improvement proposal is shown to be in the best interest and to the benefit of the people served within the Clallam Public Transportation Benefit Area; now, therefore,

BE IT RESOLVED BY THE BOARD THAT:

Section 1.

The BOARD hereby adopts and authorizes the transit service improvement proposal as described in the Clallam Transit System Service Change Request to add service for Route No. 30-Highway 101 Commuter dated January 20, 2016, as set forth in "Exhibit A," which is attached to this resolution and made a part thereof by this reference.

Section 2.

The BOARD hereby directs the General Manager to implement the transit service improvement proposal referenced in Section 1 on behalf of the Clallam Transit System.

PASSED AND ADOPTED BY THE BOARD at a regular meeting thereof this 22nd day of February 2016.

ATTEST:

CLALLAM TRANSIT SYSTEM
BOARD

Mary E. Bower, CMC
Clerk to the Board

Brad Collins
Chairman

APPROVED AS TO FORM:

Craig L. Miller
Attorney to the Board

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Service Change Request

☒ For a change on Route #30 Highway 101 Commuter

TYPE OF CHANGE: ☐ Routing ☐ Departure ☐ Delete service
☐ Time point ☒ Add service ☐ Other

SOURCE OF REQUEST: ☐ General public ☒ Staff
☐ Operator ☐ Passengers ☐ Petition ☐ Other

PROPOSED EFFECTIVE DATE: March 20, 2016

IMPACTS: + ☐ or - ☒ 33.9 miles per day x \$2.10 /mile x 250 days = \$17,780
+ ☐ or - ☒ 1.20 hours per day x \$46.00/hour x 250 day = \$13,800
EFFECT ON ANNUAL BUDGET.....\$31,800

ATTACHED MATERIALS: ☐ Route map ☐ Schedule
☒ Narrative ☐ Petition ☐ Other

NARRATIVE: (describe proposed action and probable impacts)

This service change request is to add an 11:30 am trip leaving the Gateway Transit Center on the Route 30 Highway 101 Commuter. This route has 30 minute service except between the hours of 9:00 am to 12:00 pm where the route has hour service. Ridership has been historically higher than average on the 11:00 am and 12:00 pm trips. By adding the trip at 11:30 am this would reduce crowding, foster additional ridership, and improve on time performance. The cost of this additional service is in the 2016 approved budget.

DEPARTMENT REVIEWS: ☒ Operations by [Signature], date: 1/14/2016
☒ Maintenance by [Signature], date: 1/15/16
☒ Administration by [Signature], date: 1/15/16

CHANGE DETERMINATION: ☐ Safety ☐ Minor ☒ Major
(Note: Service Change Determination will be made by the General Manager for implementation of safety and minor changes. Major changes will be referred to the Service Review Committee.)

[Signature]
(General Manager)

1-20-16
(Date)

Exhibit A Page 1 of 1